# Table 1. HCBS Evaluation Question Tool

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| **Evaluation Questions**   * Effort * Fidelity * Outcome Measures | **Measures Used** | **Person Responsible for Summarizing Data** | **Data Collection Timeline** | **Which Meetings Will Use the Data?** |
| * What types of practices are being implemented? | * Effort Data for Each Practice: | * Name of person who will summarize the data | * How often will the data be collected | * Which meetings will data be used |
| * List the data the team used for the self-assessment | * Measures included: | * Name of person who will summarize the data | * When will summaries be completed | * Which meetings will data be used |
| * Does the Minnesota Team Checklist show changes over time? * (Fidelity-Self Assessment) | * Minnesota Team Checklist * Are other fidelity tools used for other positive supports? | * Who will keep track of data? * Who keeps track of positive support data? | * How often will fidelity be checked (once a year, twice a year, monthly, etc.) | * Which meetings will data be used |
| * How will the team assess fidelity from an external and objective viewpoint (Tiered Onsite Evaluation Tool TOET) * (External Fidelity-Self Assessment) | * Describe measure used for team-based approach * Are other fidelity tools used for other positive supports? | * Who will keep track of data? * Who keeps track of positive support data? | * How often will external validity be assessed | * Which meetings will data be used |
| * Are there increases in staff knowledge across targeted practices? | * How is staff development and performance assessed | * Who is responsible for summarizing the progress? | * How often is staff knowledge assessed | * Which meetings will data be used |
| * Are there increases in (what the team intends to measure: * Case manager knowledge of PC Practices, pre-post test of knowledge, supervision and performance documentation) | * What measures are being used? | * Who is responsible for summarizing the progress? | * How often is staff knowledge assessed | * Which meetings will data be used |
| * Are there decreases in (what the team intends to measure: Changes in Policies, Larger Public Data (911 Calls, Hospital Visits, Individual Plans Evaluated, etc.) | * What measures are being used | * Who is responsible for summarizing the progress? | * How often is staff knowledge assessed | * Which meetings will data be used |
| * Do people support show positive changes? * Evaluation of community exposure to coping strategies for stress * Number of individual plans mentored by county to support training to providers and outcome data * **Universal Public Health Skills** * Life Skills * Cognitive Behavior Therapy Results * Mindfulness * Self-Management | * Strengths and Difficulties Questionnaire * CASII * ESCSII Early Childhood Intensity Instrument * Treatment plan review (review of acquisition/mastery of treatment plan objectives) | * Who is responsible for summarizing the progress? | * How often is staff knowledge assessed | * Which meetings will data be used? |
| * Are There Organization-wide Strategies for Evaluating the Quality of Life for People? * Evidence the public knows how to access wellness skill building * Number of individual plans mentored by county to support training to providers and outcome data * **Dimensions of Wellness** * Social * Emotional * Spiritual * Intellectual * Physical * Environmental * Financial * Occupational | * What measures are being used | * Who is responsible for summarizing the progress? | * How often is staff knowledge assessed | * Which meetings will data be used? |