## **RISE Part 2**: Features Reflection Steps-at-a-Glance

* Introductions
* Review the RISE Focus Area to be discussed in this meeting and share the definition of the selected Focus Area/s with the team.
* Review the RISE Frame of Reference.
* Present and explain the RISE Features Reflection scoring rubric.
* For each Set of Features:
* Ask a team member to read the Set of Features aloud.
* Discuss system strengths and needs related to the Set of Features at the end of the discussion, team members privately rate the Set of Features using the rubric.
* Share the scores (e.g., using numbered cards, holding up fingers, Zoom poll, etc.), discuss the range of scores, the most frequently chosen score, and the reasons for the team members’ choices.
* After the discussion, re-score the Set and negotiate a consensus score that is acceptable to the entire team.
* Record the score.
* Repeat until all Sets of Features in the Focus Area are scored.
* Review Features Reflection Scoring Summary and build consensus on the top priorities for initial implementation.
* Remind the team know that the information gathered in RISE will be used to create 2-3 goals that will be addressed in the coming year (Steps 4A & 4B).
* Close the meeting.